

THORNHAUGH PARISH COUNCIL

Minutes of the Thornhaugh Parish Council Meeting held on 10th March 2025 in St Andrew's Church, Thornhaugh

PRESENT

Mike Kealey
Nicky Rogers
Paul Whybrow

IN ATTENDANCE

Gavin Elsey (PCC Ward Councillor)
Alan Forst (Member of the Public)
Deirdre McCumiskey (Clerk to the Council)

1. APPOINTMENT OF CHAIR

Paul Whybrow was appointed Chair for this meeting.

2. APOLOGIES FOR ABSENCE

There were apologies for absence from Yana Clipsham and Joan Bolton Frost.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. PUBLIC FORUM

The member of the public had no issues to raise.

5. POLICE MATTERS

A report had been received from a resident about a suspicious vehicle being seen in the village. Paul Whybrow had spoken to PS Andy Gladders who had advised that this should be reported to <https://www.cambs.police.uk/ro/report/asb/asb-v3/report-antisocial-behaviour/>. The Clerk will inform the resident who had reported the vehicle.

6. MINUTES of the Meeting of Thornhaugh Parish Council held 13th January 2025 were reviewed, approved and signed by the Chair.

Proposed by: Nicky Rogers

Seconded by: Mike Kealey

7. MATTERS ARISING

i) **Parish Councillor Vacancy**

There had been no applications for the Parish Councillor vacancy. It was agreed that the Parish Councillors will continue to promote the vacancy when speaking to residents.

ii) **Highway Issues**

Mike Kealey said that the hedge on the left at the entrance into Home Farm is overgrown and needs attention. Gavin Eley agreed to establish whether this was the responsibility of Peterborough City Council or National Highways.

iii) **Social Events**

It was noted that nothing has been planned but this will be discussed at the next meeting. Mike Kealey has spoken to Martin Witherington who agreed that an event can be held on the green at Home Farm. Alan Frost said he was happy to continue to hold events in his garden. It was mooted that the events could be held at Home Farm one year and in Alan's garden the next year, alternating between the two.

iv) **Defibrillator Training.**

The Clerk will ask Louise Molesworth if she had any update on arranging the defibrillator training. If not, it was agreed to see if residents could join with the defibrillator training arranged by Wansford Parish Council.

v) **Home Farm Noticeboard**

Yana Clipsham was not present so there was no update. Mike Kealey has spoken to Martin Witherington who agreed that the noticeboard could be erected at the side of the green area near to the entrance of the poultry farm.

8. **PLANNING APPLICATIONS**

- i) 24/01392/WCPP - Variation of condition C2 (drawings and documents) pursuant to Planning Permission 23/00852/FUL at Land Adjacent To Magnolia House, Old Oundle Road, Thornhaugh – No Objections. Awaiting Decision
- ii) 24/01330/LBC - Insertion of a new external water and waste pipe to the north-east elevation and associated internal alterations to allow for the creation of two en-suite bathrooms at The Old Rectory, 3 Russell Hill, Thornhaugh – No Objections. Awaiting Decision
- iii) 25/00122/FUL - Change of use (and associated building works) to convert underused stable building to create 3no. dwellings with associated parking and amenity space (Use Class C3) at St John's Wood Farm, Kings Cliffe Road, Wansford – No Objections. Awaiting Decision
- iv) 25/00221/LBC Proposal: Replacement of 16no windows to slim double-glazed units with integral glazing bars at The Old Dairy, Home Farm, Leicester Road, Thornhaugh – No Objections. Awaiting Decision

9. **CORRESPONDENCE**

- i) CAPALC – Various. It was agreed to go ahead with re-joining CAPALC and paying the Affiliation Fee of £183.96 for 2025-2026.

10. **FINANCE**

- i) Statement and Bank Reconciliation on 28th February 2025. This was approved as proposed by Nicky Rogers and seconded by Mike Kealey.
- ii) Bank Account Mandate – it was agreed to look at the Bank Account Mandate once the composition of the Parish Council is settled.
- iii) Annual Donations – it was agreed to donate £100 to Living Villages towards its production costs and £190 to Wansford with Thornhaugh PCC towards the costs of heating and lighting the church when it is used for Parish Council Meetings.

11. **ANY OTHER BUSINESS**

i) Previous Chair's Handover

Chris Smith had confirmed the following:-

- *I have shredded all hard copy documents relating to the Parish Council*
- *I have deleted all electronic material*
- *I have deleted all electronic communications*

I have a couple of box files which Penny gave me on Brian's death. I have not had occasion to look at these and therefore I will return them to you for review and any action you see fit. Also, there are a couple of files, which I will also return to you, relating to the lectern and the village sign which may be of use if you need to arrange repairs. The final items I have are the church key, the lamppost poppies and the memorial wreath which I will pass to Nicky Rogers for retention, together with some paint left over from when the telephone box was refurbished. Nicky already has any other items I had relating to Christmas and events, plus she has the key to the noticeboard. I will, next week, do a final tidy up of the Thornhaugh Book Exchange and will take my address off the contact poster for books. You may wish to add this as an agenda item so that someone can be designated to take care of it in the future if you have not already done so.

ii) Neighbourhood Plan

A discussion took place to explore the possibility of producing a Neighbourhood Plan (NP) due to recent concerns about significant potential planning developments nearby. NPs must comply with Peterborough City Council's Local Plan (PCC LP) but, once the NP is approved, developments in Thornhaugh must comply with the Thornhaugh NP. So this gives the community some measure of control over future planning applications. Several other local Parish Councils are in the process of producing NPs including Sutton, Wansford and Wittering. Producing an NP is a demanding and lengthy project and will only happen through the support of the local community as it is not a Parish Council-led document. Mike Kealey had had an extremely useful conversation with Mick Grange, Chair of Sutton Parish Council, about Sutton's NP and it was agreed he would invite Mick Grange to meet with the Parish Councillors. Gavin Eley was able to answer the many questions that the Parish Councillors had. Nicky Rogers will look at registering the Parish Council's interest in producing a NP. Alan Frost will circulate the Thornhaugh Parish boundaries map and Village envelope map. The Clerk will circulate the Electoral Roll to establish how many households there are in Thornhaugh.

iii) Annual Report 2024-2025

It was agreed that the Clerk will produce this in the absence of a permanent Chair.

12. DATE OF NEXT MEETING

The next meeting will take place at 7.00 pm on 12th May 2025 in St Andrew's Church, Thornhaugh. This will be the Annual Parish Meeting followed by the Annual General Meeting

SIGNED

_____ **Chair**

DATE

12/05/25